



EDUCATION 9/09

QUILT EXPO 2010
SEPTEMBER 9-11 | 9 A.M.-6 P.M. DAILY
EXHIBITION HALL AT THE ALLIANT ENERGY CENTER | MADISON, WISCONSIN

presented by Wisconsin Public Television and Nancy Zieman Productions

Deanna Springer, Marketing Director
Nancy Zieman Productions
215 Corporate Drive
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Beaver Dam, WI 53916

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HANDS-ON WORKSHOP PROPOSAL & CONTRACT 2010

Submit workshop content for a 3-hour Hands-on workshop. Please provide a description and a project photo. All projects are subject to approval by Quilt Expo management.

Hands-on Workshop classrooms will be furnished with tables, chairs and electricity. Please attach a separate listing of needed supplies such as irons, ironing boards, cutting mats, etc. Quilt Expo will work to supply needed items and will notify you if we are unable to provide them. In addition, please attach kit cost to student, supplies included within kit and a list of handy notions students should bring with them.

The class instructor understands that reimbursement of Quilt Expo kit costs will be made by Friends of Wisconsin Public Television, Inc. in accordance with its accountable expense reimbursement plan. This plan requires the class instructor to submit an itemized list of Quilt Expo kit components and the total cost per kit to be reimbursed by Friends of Wisconsin Public Television, Inc. Should the class instructor not provide Friends of Wisconsin Public Television such a list in accordance with the plan, the class instructor understands that in order to comply with IRS regulations, Friends of Wisconsin Public Television will include these Quilt Expo kit costs as reportable 1099 items.

SPONSORING ORGANIZATION OR BUSINESS (OPTIONAL)

business/organization name
contact name phone
e-mail fax
address
city state zip

INSTRUCTOR INFORMATION

This information is mandatory for consideration.

instructor name instructor phone
instructor e-mail

ONE PROPOSAL PER FORM PLEASE. PHOTOCOPY THIS FORM IF NECESSARY.

address
city state zip

MAIL COMPLETED FORM BY DECEMBER 1, 2009 TO:

Quilt Expo
c/o Deanna Springer
Marketing Director
Nancy Zieman Productions
215 Corporate Drive
Suite D
Beaver Dam, WI 53916

How many times could you hold this workshop? [] One [] Two [] Three
Which day(s) of the show do you prefer? [] Thursday [] Friday [] Saturday

title (limit to 50 characters or less)

topic

PLEASE ATTACH proposed workshop description (50 words or less), project photo, itemized kit components with total kit cost and student supply list.

- [] I have permission from the creator to teach the above information/methods.
[] The above information/methods are original to me.

I agree to the payment system, \$299 per three-hour workshop and, if accepted, would agree to present the workshop(s) at Quilt Expo, September 9-11, 2010.

signature date